



1155 Westwood Street · De Pere, WI 54115 · 920/337-1087

Agenda

November 5, 2024 6 p.m.

- I. Call to Order by President Melissa Bushmaker
  - II. Attendance: **Melissa Bushmaker, Amanda Kriescher, Katie Bloks, Rose Pflederer, Alicia Meagher, Jodi Bergner, Becky Czachor, Xeke Mineau, Jackie Markowski, Patti O’Konski, Alee Bildings.**
  - III. Reports
    - a. President’s Report
      - i. Bylaws updates. Nothing to report - **Skylar not present at the meeting.**
      - ii. Updates from last meeting. **No real updates from the last meeting. Rec’d thank you notes in the PTO mailbox from 3rd graders for paying for busing for their field trip.**
      - iii. Elections next month. **Next month there are officer elections. For sure, we will need a new president. Can have a vice or co-president, but not required.**
    - b. Treasurer’s Report
      - i. Budget. **Sarah was not at the meeting. Melissa reviewed the Treasurer's Report. Went over funds in and funds out. Amanda motion to approve Treasurer’s Report, Katie 2nd. All approved.**
    - c. Principal’s Report. **N/A. Kristin Krahn and Jay O’Konski not present at meeting - at conference.**
    - d. Funds Request. **None at this time.**
    - e. Committee Chair Updates
      - i. Teacher Appreciation
        - 1. November
          - a. Muffins/donuts. **Sarah and Melissa will take care of this for November.**
        - 2. December. **Will have spoons from Adrienne and will do a snack cart for the kids before holidays.**
      - ii. Takeout Tuesday Chair (Amanda)
        - 1. **Scott’s subs this Friday. Take Out Friday this Friday, November 8th from 12-6 at Scotts.**
      - iii. Apparel Sale update (Katie). **Made \$201 last month. Will be putting something out closer to Christmas.**
      - iv. Book Fair (Jackie). **Book fair was a huge success as always.**
      - v. Kringle sale (Katie). **Order forms went out to students. Coupons are only good for in store purchase. Cannot use for online orders or telephone orders. Melissa will help with double checking coupons and dividing them up. We’ll see how things go when forms come in.**
- IV. Prior Business.
  - a. **Epic - is kind of imploding. The company is imploding as a whole. Things are not going well. Not paying authors. PTO will not be paying for it anymore. TBD on it. Currently working. Use it until you can’t.**
  - b. **Author visit went really well.**
- V. New Business.
  - a. **We are looking for opportunities for parents to help and volunteer out more at the school. Discussed various options on what that could look for. Will need more direction from Kristin and Jay.**
  - b. **Discussed golf outing and needing to submit online applications before end of year bigger sponsors like Aurora or Bellin or Prevea, etc.**

- c. Looking at how we can spend money in the PTO account and surplus from 2020. Discussed and brought up having some kind of endowment or scholarship fund for Westwood kids in high school. Maybe for AP classes they take in high school.
- d. Discussed having affordable shirts and hats from Hope for Xmas time.

VI. Adjournment – Next meeting: December 3, 6:00 p.m.